

Referee Form

In support of Master of Science Communication Outreach program admission application

Important information for referees

Please email the completed form:

Domestic Coursework Applications: domestic.admissions@anu.edu.au

International Coursework Applications: international.admissions@anu.edu.au

Program convener Dr Graham J Walker: scicomm.gradprog@anu.edu.au

The applicant has named you as a referee in support of an application for admission to a program at this University. To assist the selection committee in considering the application we would like to have your views on the applicants' suitability for admission. The Committee is particularly interested in your opinion of qualifications, experience and where appropriate, research ability or promise of the applicant. Please complete the brief questionnaire below and provide a statement as requested on page 2 of this form. Your report is received on a confidential basis, although in accordance with the Freedom of Information Act, a précis of your report can be made available to the applicant on request.

Referee reports must be received by the 30 October in order to be considered with the application.

1. APPLICANT'S DETAILS – please obtain relevant details from the applicant so you can complete this section

Family name:	Other names:
Date of birth:	Graduate Research field (f appropriate):
Email:	Telephone:

2. REFEREE'S DETAILS – please complete the questions below

Family name:	Other names:
Date of birth:	Position/University:
Email:	Telephone:

SECTION 1 – this section is only relevant to academic referees

1. In the following question you are asked to consider as a comparison group candidates for admission to the graduate level at which the applicant is applying to study, whom, you have taught or supervised in recent years. Do not include undergraduate students who are not acceptable for further study at this level.

How many students constitute the comparison group (approximate)? Over how many years?

How would you rank the applicant in this group?

Absolute best upper 5% upper 10% upper 25% upper 50% lower 50%

2. If the applicant is currently undertaking a degree program at your institution, what do you anticipate the result will be?

Place a mark at the appropriate point in the continuous scale, whether for an Honours degree for another program. Please specify the program.

Program:

University Medalist	Strong 1 st Class Hons	Clear H1	Borderline H1/H2A	Honours 2A (Upper 2 nd)	Honours 2A (Lower 2 nd)	
OUTSTANDING <input type="checkbox"/>	A+ <input type="checkbox"/>	VERY GOOD <input type="checkbox"/>	GOOD <input type="checkbox"/>	A <input type="checkbox"/>	B <input type="checkbox"/>	FAIL <input type="checkbox"/>

SECTION 2

1. How would you rate the applicant against the following qualities?

	Excellent	Very good	Good	Fair	Weak	Not observed
Ability to organise and express ideas						
Critical and analytical ability						
Initiative and motivation						
Perseverance in pursuing aim						
Ability to plan and complete work						
Technical competence in proposed field						
Intellectual creativity						
Capacity to work without close supervision						
Ability to write coherent English						



3. Referee's statement – please complete

Please specify in your report how long you have known the candidate and in what capacity.

Write candidly about the applicant's qualifications and suitability to undertake the proposed program, elaborate when appropriate on the qualities listed in section 2 of this form. In describing such attributes as motivation, intellect and maturity, specific examples are more useful than generalisations.

A large empty rectangular box with a black border, intended for the referee's statement.