POLICY

TITLE Undergraduate credit transfer

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ANU College of Physical & Mathematical Science

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1. Sub Dean

1.1. A request for status for a course passed at:

- another university
- an approved institution
- The Australian National University (ANU)

will be determined by a Sub Dean on behalf of the College, in accordance with these regulations.

2. Interpretation

2.1. For the purposes of these regulations:

- 'The College' means the ANU College of Medicine, Biology & Environment and the ANU College of Physical & Mathematical Sciences
- 'A student' includes, where the context indicates, a former student.

3. Classification of status

3.1. Any status granted to a student will be classified by the Sub Dean as:

- specified status
- unspecified status.

3.2. Status will be 'specified' when the Sub Dean is satisfied that the course completed previously by the student corresponds substantially to the work required in a specific course prescribed for a Bachelor degree offered by the College.

3.3. Status will be 'unspecified' when the course completed previously by the student does not correspond to the work required in a specific course prescribed for a Bachelor degree offered by the College, but is still adjudged by the Sub Dean to be suitable to that particular Bachelor degree.
4. Status for incomplete Bachelor degrees of ANU

4.1. A student:

- currently enrolled in a Bachelor degree at ANU but who has not qualified to receive the degree, and who applies to transfer to a Bachelor degree program of the College
- who was enrolled in a Bachelor degree at ANU but who did not qualify to receive the degree, and who applies for admission to a Bachelor degree program of the College

may be granted status for courses passed, subject to the conditions in regulation 4.2.

4.2. Status may be granted under regulation 4.1 subject to the following conditions.

- All status determination will be based on the equivalence of units and program structure required for completion of the previous Bachelor degree program to the units and program structure required for the relevant bachelor degree offered by the College.
- Status for courses passed will be subject to restrictions on program structure and status imposed by the relevant Bachelor degree requirements.
- Unless the Sub Dean otherwise determines, status shall not be granted for a course passed where a period of ten years or more has elapsed from the date the student enrolled in that course, and the date on which the student applies for status in respect of that course.

4.3. Where a student is granted status under regulation 4.1, the final date for completion of the Bachelor degree at the College will be counted as ten years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 4.4.

4.4. If the time allowed for the completion of the relevant degree under regulation 4.3 is insufficient for the student under ordinary circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree, based on the courses to be completed in the degree.

5. Status for incomplete Bachelor degrees of another university, polytechnics, TAFE or similar institution

5.1. A student:

- currently enrolled in another university or similar institution but has not qualified to receive a Bachelor degree and who applies to transfer to a bachelor degree program of the College
- who was enrolled as student of another university or a similar institution but did not qualify to receive a Bachelor degree and who has applied to transfer to a Bachelor degree program of the College

may be granted status for courses passed subject to the conditions in regulation 5.2.

5.2. Status may be granted under regulation 5.1 subject to the following conditions.
All status determination will be based on the equivalence of units and program structure required for completion of the Bachelor degree program at the other university or similar institution, to the units and program structure required for the relevant Bachelor degree offered by the College.

Status for courses passed will be subject to restrictions on program structure and status imposed by the relevant Bachelor degree requirements.

Status may be granted for courses to the value of no more than:
- 96 units towards a 144 units pass degree
- 48 units towards the Science component of a combined program.

Unless the Sub Dean otherwise determines, status shall not be granted for a course passed at a university, polytechnics or TAFE, where a period of ten years or more has elapsed from the date the student enrolled in that course and the date on which the student applies for status in respect of that course.

5.3. If status is granted, the student is then required to pass in the College at least 48 units (which is to include 36 group C units) of later year science courses offered by a science related department.

5.4. Where a student is granted status under regulation 5.1, the final date for completion of the Bachelor degree at the College will be counted as 10 years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 5.5.

5.5. If the time allowed for the completion of the relevant degree under regulation 5.4 is insufficient for the student under ordinary circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree, based on the courses to be completed in the degree.

6. Graduate status

6.1. Graduates of ANU, another university, or a similar institution, who have completed a Bachelor degree, may be granted status subject to the following:

- Status will normally be granted for courses to the value of:
  - 72 units towards a 144 units pass degree
  - 48 units towards the Science component of a combined program.

6.2. If graduate status is granted, the balance of the degree must comprise science courses completed at ANU. The courses must include 48 units of later year courses, of which 36 units must be for group C courses. Courses may not be included which are substantially equivalent to those taken in previous degrees.

6.3. The Sub Dean may grant graduate status regardless of when the graduate completed the Bachelor degree. Where graduate status is granted and specific status is added from other areas, the total status shall not exceed 72 units towards a 144 units pass degree or 48 units towards the science component of a combined program.

6.4. Where a student is granted graduate status under regulation 6.1, the final date for completion of the Bachelor degree at the College will be counted as five years from the beginning of the year in which the
Bachelor degree program of the College is commenced. The amount of status awarded will be subject to restrictions in program structure and status imposed by the relevant Bachelor degree requirement.

7. Status for an Associate Diploma, Diploma or Advanced Diploma

7.1. Graduates of ANU, another university, or a similar institution who have completed an Associate Diploma, Diploma or Advanced Diploma, may be granted status subject to the following.

- For an Associate Diploma, Diploma or Advanced Diploma in a science related field, status may be granted for courses to the value of 48 group A units, except that this may be reduced where the Associate Diploma, Diploma or Advanced Diploma contains exemptions for studies carried out in a secondary school. The status awarded will primarily be group A but may include up to 24 group B units.
- For an Associate Diploma, Diploma or Advanced Diploma in a non science field, status may be granted for courses to the value of 24 first year non science (group E) units for courses recognised for status purposes by another College of ANU. However, the Sub Dean may at his or her discretion, grant status if a course is not recognised by another College.

7.2. Status shall not be granted for an incomplete Associate Diploma, Diploma or Advanced Diploma. From time to time the Sub Dean may impose a grade average to be required before status is granted.

7.3. Unless the Sub Dean otherwise determines, status shall not be granted for an Associate Diploma, Diploma or Advanced Diploma commenced more than 10 years before the date on which the graduate applies for status. Additional status up to 96 units for a 144 units pass degree or 48 units for the science component of a combined program may be awarded for specific institutions.

7.4. Where a student is granted status under regulation 7.1, the final date for completion of the relevant degree at the College will be counted as 10 years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 7.5.

7.5. If the time allowed for the completion of the relevant degree under regulation 7.4 is insufficient for the student under ordinary circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree, based on the courses to be completed in the degree.

8. Status for a Graduate Diploma

8.1. Status shall not be granted for a Graduate Diploma except where the student's only tertiary qualification is a Graduate Diploma, in which case the Sub Dean may grant status.

8.2. The Sub Dean shall determine, on a case by case basis, the status to be granted for the courses passed in the Graduate Diploma.

8.3. Status shall not be granted for an incomplete Graduate Diploma.
8.4. Where status is granted under regulation 8.2, the final date for completion of the relevant degree at the College will be counted as 10 years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 8.5.

8.5. If the time allowed for the completion of the relevant degree under regulation 8.4 is insufficient for the student under ordinary circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree, based on the courses to be completed in the degree.

9. Status for non award courses

9.1. Status may be granted for courses passed which form part of a Bachelor degree program at the College or another university, or similar institution, but which were undertaken on a non-award basis.

9.2. Unless the Sub Dean otherwise determines, a student shall not be granted status for a course passed at a university, or a similar institution, where a period of 10 years or more has elapsed from the date the student enrolled in that course and the date on which the student applies for status in respect of that course.

9.3. Where a student is granted status under regulation 9.1, the final date for completion of the relevant degree at the College will be counted as 10 years from the beginning of the year in which the earliest course for which status is granted, is passed. This regulation is subject to regulation 9.4.

9.4. If the time allowed for the completion of the relevant degree under regulation 9.3 is insufficient for the student under ordinary circumstances, the Sub Dean may still grant status and prescribe a new final date for completion of the degree, based on the courses to be completed in the degree.

10. Completion of degree at another university

10.1 In the case where a student of the College who, on admission to the Bachelor degree program of the College, had not received status for courses passed at another university in Australia or overseas, a student of the College may be authorised to complete the degree requirements of the College at another university in Australia or overseas, provided that:

- the student has already completed at the College 48 units of later year science courses (which include 24 group C units) offered by a science related department
- the student has obtained prior written approval of the Sub Dean for the courses to be undertaken at the other university and which fulfil the relevant Bachelor degree program requirements at the College.

10.2 In the case where a student of the College who, on admission to the Bachelor degree program of the College, had received status for courses passed at another university in Australia or overseas, a student of the College may be authorised to complete the degree requirements of the College at another university in Australia or overseas, provided that:

- the student has already completed at the College 48 units of later year science courses (which include 36 group C units) offered by a science related department
• the student has obtained prior written approval of the Sub Dean for the courses to be undertaken at
the other university and which fulfil the relevant Bachelor degree program requirements at the
College.

11. Student on exchange to an overseas university
11.1 A student of the College who proceeds on an exchange program at an overseas university may receive
status on return to the College for courses passed at the overseas university, provided the student has
obtained prior written approval of the Sub Dean for the courses to be undertaken at the other university and
which fulfil the relevant Bachelor degree program requirements at the College.

11.2 A student of the College who, on admission to the Bachelor degree program of the College, has
received status for the equivalent of more than 24 units of courses passed at another university in Australia
or overseas and who wants to proceed on an exchange program at an overseas university, must complete
at least 36 group C units at the College. The student may receive status on return to the College for courses
passed at the overseas university, provided the student has obtained prior written approval of the Sub Dean
for the courses to be undertaken at the other university and which fulfil the relevant Bachelor degree
program requirements at the College.

12. Status for Associate Degree
12.1. Status of 72 units including specification of the courses completed at ANU will be awarded for the
completed Associate Degree in Science ANU/CIT subject to 12.2.

12.2. The CIT component of the Associate Degree must be passed with a GPA of credit.

12.3. Status for courses passed will be subject to restrictions on program structure and status imposed by
the relevant Bachelor degree requirements.

12.4. Unless the Sub Dean otherwise determines, status shall not be granted for a course passed where a
period of 10 years or more has elapsed from the date the student enrolled in that course and the date on
which the student applies for status in respect of that course.

12.5. Where a student is granted status under regulation 12.1, the final date for completion of the Bachelor
degree at ANU will be counted as 10 years from the beginning of the year in which the earliest course for
which status is granted, is passed. This regulation is subject to regulation 12.6.

12.6. If the time allowed for the completion of the relevant degree under regulation 12.1 is insufficient for the
student under ordinary circumstances, the Sub Dean may still grant status and prescribe a new final date for
completion of the degree, based on the courses to be completed in the degree.

13. Miscellaneous
13.1. For the avoidance of any doubt, a student cannot apply for status for a course(s) passed at the
College, another university, college of advanced education, or similar institution, where the student intends
to enrol or is currently enrolled in equivalent course(s) at the College.